

Director of Community Relations for the Office of the County Executive

Serve as Primary Representative of the County Executive within the community

- Attend various meetings and events within the community on behalf of the County Executive. Serve as the County Executive's community liaison and representative on various community wide issues.
- Identify key individuals and groups within the community and keep the County Executive and County Executive staff informed about issues of concern, possible board or committee appointments, and supporters of County Executive's agenda for county.
- Maintain and update a contact list of individuals, organizations, business groups, coalitions, industry groups, educational organizations, etc. that can serve as reliable resources and maintain a database of information.
- Track current issues and events via community newspapers, forums, electronic communications and personal interaction and present summary of the information to the County Executive and County Executive staff.
- Plan or coordinate special events that take place in community to advance the vision of the County Executive for Milwaukee County.

Coordinate Faith-Based Efforts to Decrease Numbers in Juvenile Justice System

- Work with Delinquency and the Courts Division to prepare a plan to work with young people within the community.
- Work with division staff to prepare an overview of a mentoring program.
- Prepare outreach to churches and other faith-based organizations to participate in a mentoring program.
- Work with division staff to place juvenile offenders with churches and other faith-based organization.
- Track success of placements on an individual basis and by faith-based organization.
- Renew efforts to place young people into the program.